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**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**HARBOR BAY  
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Board of Supervisors of Harbor Bay Community Development District was held on **Thursday, December 15, 2011 at 5:30 p.m.** at the MiraBay Clubhouse, located at 107 Manns Harbor Drive, Apollo Beach, Florida 33752.

Present and constituting a quorum:

Ed Stone	<b>Board Supervisor</b>
Rip Ripley	<b>Board Supervisor</b>
Julie Guill	<b>Board Supervisor</b>
Tom Hatcher	<b>Board Supervisor</b>
Paul Stumpf	<b>Board Supervisor</b>

Also present were:

Scott Brizendine	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Jere Earlywine	<b>District Counsel, Hopping, Green &amp; Sams</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Brizendine called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Presentation of the Audit Proposal  
Instructions and Evaluation Criteria**

Mr. Brizendine stated that the purpose of today's meeting is to review the proposals submitted for auditing services for the next three years from Barzana, CRI, Grau & Associates and McDirmit Davis. He stated that the committee was forwarded copies of each of the proposals, along with a ranking sheet based on the criteria approved last month.

Committee Members reviewed their individual rankings for each of the firms by category and the scores were averaged together to determine the final rankings. The final rankings were Barzana 89 points, CRI 79 points, Grau and Associates 87 points, and McDirmit Davis 93 points.

<p>On a Motion by Mr. Stumpf, seconded by Mr. Hatcher, with all in favor, the Audit Selection Committee recommended that the Board accept the rankings as presented, and enter into contract negotiations with McDirmit Davis for auditing services for the next three years based on the rankings for Harbor Bay Community Development District.</p>
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**THIRD ORDER OF BUSINESS**


**Adjournment**

Mr. Brizendine stated that there was no further business to come before the Board and adjourned the meeting at 5:50 p.m.



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Secretary/Assistant Secretary



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Chairman/Vice Chairman