

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**HARBOR BAY
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Review Committee meeting of the Board of Supervisors of the Harbor Bay Community Development District was held on **Thursday, March 16, 2017, at 6:00 p.m.**, at the MiraBay Clubhouse located at 107 Manns Harbor Drive, Apollo Beach, Florida 33572.

Present and constituting a quorum were:

Paul Curley	Board Supervisor, Committee Member
Joe McNeial	Board Supervisor, Committee Member
Steve Lockom	Board Supervisor, Committee Member
Ned Carr	Board Supervisor, Committee Member
Tim Nargi	Board Supervisor, Committee Member (via phone)

Also present were:

Joseph Roethke	District Manager, Rizzetta & Company, Inc.
Mike Eckert	District Counsel, Hopping Green & Sams, P.A.
Greg Pierson	District Counsel, Hopping Green & Sams, P.A.
Tom Burke	Interim District Engineer, Cardno
Raul Anaya	Club Director
Mindy Anderson	Club Manager
Brian Bolves	Seawall Repair Counsel, Manson-Bolves
Audience	Present

FIRST ORDER OF BUSINESS

Call to Order

Mr. Roethke called the meeting to order, and conducted roll call.

SECOND ORDER OF BUSINESS

**Presentation of Auditor Selection
Evaluation Criteria (with and without
price)**

Mr. Roethke presented the Auditor Selection Evaluation Criteria to the Board and noted that the Board could choose to include or exclude price. Mr. Curley requested that an introductory sentence be inserted for 1) Ability of Personnel and 2) Proposer's Experience in front of the "e.g." (example given) for those two criteria.

MSC 4/20/17

On a Motion by Mr. Carr, seconded by Mr. Curley, with all in favor, the Audit Review Committee approved the Auditor Selection Evaluation Criteria with price, the insertion of the two introductory sentences and with the change to only include one (1) digital copy of each proposal for Harbor Bay Community Development District.

THIRD ORDER OF BUSINESS

**Presentation of Audit Proposal
Instructions (with and without price)**

Mr. Roethke presented the audit proposal instructions to the Board and noted that the Board could choose to include or exclude price.

On a Motion by Mr. Curley, seconded by Mr. Carr, with all in favor, the Audit Review Committee approved the audit proposal instructions with price and with the change to only include one (1) digital copy of each proposal for Harbor Bay Community Development District.

FOURTH ORDER OF BUSINESS

**Presentation of Request for Proposals for
Annual Audit Services**

Mr. Roethke presented the Request for Proposals for Annual Auditing Services to the Board.

On a Motion by Mr. Curley, seconded by Mr. Carr, with all in favor, the Audit Review Committee approved the Request for Proposals for Annual Audit Services, with the change to only include one (1) digital copy of each proposal for Harbor Bay Community Development District.

FIFTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. McNeil, seconded by Mr. Curley, with all in favor, the Audit Review Committee adjourned the meeting at 6:08 p.m. for Harbor Bay Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman