

MINUTES OF MEETING

**HARBOR BAY
COMMUNITY DEVELOPMENT DISTRICT**

The Landscape Proposal Review Committee of the Harbor Bay Community Development District was held **Friday, July 19, 2002 at 2:10 p.m.** at the offices of Terrabrook, located at 3505 Frontage Road, Suite 145, Tampa, Florida 33607.

Present were the following members:

Carol Dodd	Committee Member, Basham Design Group (by speakerphone)
Kathy Jacobs	Committee Member, Terrabrook
Steve Gamm	Committee Member, Terrabrook

Also present were:

Pete Williams	District Manager, Rizzetta & Company
Jonathan Johnson	District Counsel, Hopping Green & Sams, P.A. (by speakerphone)

FIRST ORDER OF BUSINESS

Call to Order

Mr. Williams called the meeting to order.

SECOND ORDER OF BUSINESS

Consideration of the Bids

Mr. Johnson stated that this meeting had been publicly noticed as required by Florida law. The evaluation criteria that was contained in the Request for Proposal has been given to each member. Each of the committee members was asked to discuss the scoring of each proposal. Mr. Gamm stated that the committee could take the points and do an average score based on the three scores (rating schedule is attached). Mr. Williams read the scores for Steve Gamm under each of the three proposers. Ms. Jacobs read her scores under each of the three proposers. Ms. Dodd read her scores under each of the three proposers.

Mr. Williams stated that, on the average of total points, Mr. Kim was the firm with the highest points. Mr. Johnson stated that he had reviewed Mr. Kim's landscape and waterfall proposal from a legal standpoint. He stated that Mr. Kim's proposal was legally sufficient and there were no non-waivable irregularities. Mr. Williams asked if any of the committee members felt uncomfortable in a joint recommendation of Mr. Kim.

On a MOTION by Ms. Jacobs, seconded by Ms. Dodd, with all in favor, the Landscape Proposal Review Committee recommended approval of Mr. Kim's proposal to the Board of Supervisors for Harbor Bay Community Development District.

Mr. Williams stated that this recommendation would be given to the Board at the meeting on Monday, July 22, 2002. Mr. Johnson stated that there were eight or nine things wrong or missing from the Sunrise proposal. The Valley Crest bid had a quantity missing relating to some of the nursery sources.

THIRD ORDER OF BUSINESS

Adjournment

Mr. Williams stated that there were no further items for discussion and asked for a motion to adjourn.

On a MOTION by Ms. Jacobs, seconded by Mr. Gamm, with all in favor, the Committee adjourned the Landscape Proposal Review Committee meeting for Harbor Bay Community Development District.