

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

HARBOR BAY COMMUNITY DEVELOPMENT DISTRICT

The special meeting of the Board of Supervisors of Harbor Bay Community Development District was held on **Thursday, August 2, 2012 at 7:57 p.m.** at the MiraBay Clubhouse, located at 107 Manns Harbor Drive, Apollo Beach, Florida 33752.

Present and constituting a quorum were:

Rip Ripley	Board Supervisor, Chairman
Tom Hatcher	Board Supervisor, Vice Chairman
Julie Guill	Board Supervisor, Assistant Secretary
Bob Collins	Board Supervisor, Assistant Secretary
Paul Stumpf	Board Supervisor, Assistant Secretary

Also present were:

Scott Brizendine	District Manager, Rizzetta & Company, Inc.
Jere Earlywine	District Counsel, Hopping, Green & Sams, P.A.

FIRST ORDER OF BUSINESS

Call to Order

Mr. Brizendine called the meeting to order and conducted roll call confirming a quorum for the meeting.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

It was noted that there were no members of the general audience in attendance at this meeting.

THIRD ORDER OF BUSINESS

**Consideration of Landscape Committee
Recommendation for Landscape
Maintenance Services**

Mr. Brizendine stated that during the Landscape Committee Meeting the Committee ranked the proposals received from the RFP for landscape maintenance services and recommended that the contract be awarded to Lee Te Kim as the highest ranked bidder. Mr. Earlywine asked that the motion include both accepting the ranking of the committee and the recommendation to authorize the Board to enter into a contract with the highest ranked bidder.

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Mr. Stumpf requested that it be two separate motions and Mr. Earlywine indicated that that would be acceptable.

On a Motion by Mr. Stumpf, seconded by Mr. Hatcher, with all in favor, the Board of Supervisors accepted the ranking of the proposals for landscape maintenance services as recommended by the Landscape Committee for Harbor Bay Community Development District.

On a Motion by Ms. Guill, seconded by Mr. Ripley, with four in favor and one against (Paul Stumpf), the Board of Supervisors accepted the recommendation of the Landscape Committee authorizing the Board to award the contract to the highest ranked bidder and authorizing Staff to issue the appropriate notices for Harbor Bay Community Development District.

FOURTH ORDER OF BUSINESS

**Consideration of Fiscal Year 2012/2013
Budget**

Mr. Brizendine stated that during the budget workshop the Board recommended increasing the budget by \$291,658 to cover necessary capital improvement items and establish a capital reserve fund. He stated that the new total for the draft budget is \$3,741,205 and the proposed increase means that notices must be sent announcing the proposed increase and informing the property owners of the date, time and location of the public hearing; as well as advertising the same information in the local newspaper. Mr. Brizendine stated that due to Florida Statutes it is necessary to move the August meeting back in order to meet the required time line for the notices. He recommended that the meeting be scheduled for August 29th at 5:30 p.m. as there is not sufficient time to hold the meeting prior to that date and the deadline for submitting the budget to the County is the 30th. Board Supervisors confirmed the availability of a quorum for that date.

On a Motion by Mr. Stumpf, seconded by Mr. Hatcher, with all in favor, the Board of Supervisors approved the amended budget in the amount of \$3,741,205 for the purpose of notice and authorized Staff to send out the proper notices and advertisements changing the regular meeting date for August and the date of the public hearing on the budget to August 29, 2012 at 5:30 pm. at the MiraBay Clubhouse, located at 107 Manns Harbor Drive, Apollo Beach, Florida 33752 for Harbor Bay Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Earlywine stated that at the last meeting the Board discussed the possibility of establishing a locker room policy limiting the length of time that lockers can be utilized. He reviewed the policy that states that lockers are for use on a daily basis only and the procedures that will be followed should the policy not be followed; including the possibility of cutting the lock and removing the items inside. It was noted that the items will be held for 72 hours before being donated.

B. District Engineer

Not present.

- C. Club Manager – Mindy Anderson
Not present.
- D. District Coordinator- Kristy Owens
Not present.
- E. District Manager
No report.

SIXTH ORDER OF BUSINESS

**Supervisor Requests & Audience
Comments**

Supervisor Requests

There were no Supervisors requests or comments.

Audience Comments

There were no members of the general audience in attendance.

SEVENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Guill, seconded by Mr. Collins, with all in favor, the Board adjourned the meeting 8:05 p.m. for Harbor Bay Community Development District.


Secretary/Assistant Secretary


Chairman/ Vice Chairman