

**HARBOR BAY COMMUNITY DEVELOPMENT DISTRICT  
REQUEST FOR PROPOSALS FOR SECOND INTERIM REPAIRS  
AND NOTICE OF PUBLIC MEETING TO OPEN PROPOSALS**

Hillsborough County, Florida

The Harbor Bay Community Development District (“**District**”) hereby requests proposals from firms to provide labor, materials, equipment and construction services necessary for the District’s second interim repairs, which consist of stormwater and retaining wall stabilization work within the District (“**Project**”), as more particularly described in the project manual (“**Project Manual**”) and in accordance with the plans and specifications prepared by Langan Engineering and Environmental Services, Inc. (“**Project Engineer**”). The District is a special purpose unit of local government established under Chapter 190 of the Florida Statutes for the purpose of financing, acquiring, constructing, installing, operating and maintaining community infrastructure improvements for the community of Mirabay, which is located in south Hillsborough County, near Apollo Beach, Florida. Portions of the District’s community retaining wall, which is integral to and a component of the District’s stormwater management system, and which covers approximately 7 miles in length, is in need of stabilization repairs due to certain prior construction defects. Toward that end, the District is seeking proposals from qualified firms to repair portions of the wall.

To be eligible to submit a proposal, and in addition to any other requirements set forth in the Project Manual, an interested firm must hold all required local, state and federal licenses in good standing and be authorized to do business in Hillsborough County and the State of Florida. **TIME IS OF THE ESSENCE WITH RESPECT TO THE PROJECT.**

The Project Manual, consisting of the instructions to proposers, contract, proposal form, and other materials, will be available for download from <http://harborbaycdd.org/projects/procurements/> and are expected to be available beginning **September 19, 2016 at 5:00 p.m.** The District reserves the right in its sole discretion to make changes to the Project Manual up until the time of the bid opening, and to provide notice of such changes only to those proposers who have indicated their intent to bid by attending the pre-proposal conference (described herein) and registering at that meeting, or by making such a request in writing to the District’s Manager at [mhuber@rizzetta.com](mailto:mhuber@rizzetta.com).

There will be a **pre-proposal conference** at the offices of Scarola Associates Engineering Design and Land Consultants, P.A., 6505 Surfside Boulevard, Apollo Beach, Florida 33572 (or at an alternative location to be determined and announced), on **September 28, 2016 at 10:30 a.m.** Attendance at the pre-proposal conference is not mandatory, but is strongly encouraged.

Firms desiring to provide services for this Project must submit one (1) original and one (1) electronic copy (PDF format on a USB flash drive) of the required proposal no later than **12:00 p.m. (EST), October 17, 2016** at the Offices of Rizzetta & Company, Inc., 12750 Citrus Park Lane, Suite 115, Tampa, Florida 33625 (“**District Manager’s Office**”). Additionally, each proposer shall supply a bid bond or cashier’s check made payable to the District and in the amount of \$50,000 with its proposal. Proposals shall be in the form provided in the Project Manual and submitted in a sealed envelope, marked with a notation “RESPONSE TO PROPOSAL FOR HARBOR BAY COMMUNITY DEVELOPMENT DISTRICT SECOND INTERIM REPAIRS.” The District reserves the right to return unopened to the proposer any proposals received after the time and date stipulated above. Each proposal shall remain binding for a minimum of one hundred twenty (120) days after the proposal opening.

Proposals will be evaluated in accordance with the criteria included in the Project Manual. **The District reserves the right to reject any and all proposals, make modifications to the work, award**

**the contract in whole or in part with or without cause, and waive minor or technical irregularities in any proposal, as it deems appropriate, and if the District determines in its discretion that it is in the District's best interests to do so.** Any protest of the Project Manual, including, but not limited to the terms and specifications, must be filed with the District within 72 hours of pickup of the Project Manual, together with a protest bond in a form acceptable to the District and in the amount of \$50,000. In the event the protest is successful, the protest bond shall be refunded to the protestor. In the event the protest is unsuccessful, the protest bond shall be applied towards the District's costs, expenses and attorney's fees associated with hearing and defending the protest. Failure to timely file a protest, or failure to timely post a protest bond, will result in a waiver of proceedings under Chapter 190, Florida Statutes, and other law. Additional requirements for filing a protest can be found in the District's Rules of Procedure, which are available upon request.

The successful proposer will be required upon award to furnish a payment and performance bond for one hundred percent (100%) of the value of the contract (as described in the Project Manual), with a surety acceptable to the District, and in accordance with section 255.05, Florida Statutes.

#### NOTICE OF SPECIAL MEETING TO OPEN PROPOSALS

Pursuant to Section 255.0518, Florida Statutes, the proposals will be publicly opened at a special meeting of the District to be held at **12:00 p.m. (EST), October 17, 2016** and at the District Manager's Office. The purpose of the special meeting will be to announce the names of the proposers and pricing. No decisions of the District's Board of Supervisors will be made at that time. A copy of the agenda for the meeting can be obtained from the District Office at 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614 or by phone at 813-933-5571.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. There may be occasions when one or more Board Supervisors or staff members will participate by telephone. At the above location will be present a speaker telephone so that any Board Supervisor or staff member can attend the meeting and be fully informed of the discussions taking place either in person or by telephone communication. The meeting may be continued in progress without additional notice to a time, date, and location stated on the record.

Any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 933-5571, at least 48 hours before the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Office.

Any and all questions relative to this Request for Proposals, the Project or the special meeting shall be directed in writing by e-mail only to John Magnavita, at [jmagnavita@Langan.com](mailto:jmagnavita@Langan.com), with e-mail copies to Matthew Huber, District Manager, at [mhuber@rizzetta.com](mailto:mhuber@rizzetta.com), and Jere Earlywine, District Counsel, at [jeree@hgslaw.com](mailto:jeree@hgslaw.com). No phone inquiries please.

Matthew Huber  
District Manager  
Harbor Bay Community Development District